



HEADQUARTERS NORTH CAROLINA WING  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
3520 Alamance Road  
Burlington, NC 27215



9 October 2020

MEMORANDUM FOR NCWG CADET ADVISORY COUNCIL REPRESENTATIVES

FROM: C/1st Lt Sarah Haynes, NCWG CAC Recorder

SUBJECT: CAC Meeting Minutes for 13 September 2020

**1. Opening Business**

a. Roll Call

- i. C/CMSgt Shealy (NC-024 Assistant)
- ii. C/MSgt Emaus (NC-124 Primary)
- iii. C/CMSgt Goncalves (NC-124 Assistant)
- iv. C/2d Lt Privette (NC-153 Primary)
- v. C/Capt Perkins (NC-048 Primary)
- vi. C/1st Lt Orrs-Wright (NC-143 Primary)
- vii. C/SSgt Richardson (NC-145 Assistant)
- viii. C/Capt Hernandez (NC-150 Primary)
- ix. C/2d Lt Joseph (NC-301 Primary)
- x. C/CMSgt Randolph (NC-079 Primary)
- xi. C/2d Lt Herman (NC-052 Primary)
- xii. C/2d Lt Neal (NC-082 Primary)
- xiii. C/2d Lt Miller (NC-082 Assistant)
- xiv. C/SSgt Huntsberry (NC-307 Assistant)
- xv. C/2d Lt Brannan (NC-825 Primary)
- xvi. C/1st Lt Pope (NC-007 Primary)
- xvii. C/2d Lt Andersen (NC-023 Primary)
- xviii. C/1st Lt C. Endre (NC-170 Primary)
- xix. C/Capt J. Endre (NC-170 Assistant)
- xx. C/1st Lt Maner (NC-111 Primary)
- xxi. C/1st Lt Ksous (NC-111 Assistant)
- xxii. C/Capt Hoernlein (NC-300 Primary)
- xxiii. C/Maj Ross (NC-300 Assistant)
- xxiv. C/1st Lt Haynes (NCWG CAC Recorder)
- xxv. C/1st Lt Stange (NCWG CAC Vice-Chair)
- xxvi. C/1st Lt Nazzaro (NCWG CAC Chair)
- xxvii. C/Capt Thibodeaux (NCWG Assistant to MARCAC)
- xxviii. Maj Hallihan (Senior Advisor)

b. Region Briefing



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MARCAC will be voting on NCWG's CAP 101 Card Redesign and Recruiting & Retention Proposal later this evening (13 September)

- c. Squadron Reports: 1-3 minutes for Squadron Representatives to discuss what they most enjoyed about CAC and what they wish could be improved on:
  - i. **C/CMSgt Shealy (NC-024)** – The pandemic was a trial period, a trial by fire, that revealed who wanted to be in CAP, who was devoted, and who wanted to excel by staying in virtual meeting despite challenges
  - ii. **C/MSgt Emaus (NC-124)** – learned a lot, as this was his first term as well as being a committee chair. Biggest improvement seemed to be the “hemming and hawing” over proposals about unnecessary, very specific, and “what if” circumstances. There seemed to be close mindedness
  - iii. **C/CMSgt Goncalves (NC-124)** – second year on CAC but first time chairing a committee. Learned a lot, some stressful times, all part of the learning process
  - iv. **C/2d Lt Privette (NC-153)** – enjoyed seeing how other squadrons excel and work during pandemic; biggest regret was not going to in the person meetings before quarantine to get a feel of CAC works; however CAC helped a lot with public speaking and improving home squadron
  - v. **C/Capt Perkins (NC-048)** – Congratulated Top 3 on leading CAC and appreciates the work done for the council. CAC opened his eyes to how the regulatory side of CAP works. Helped pivot into the virtual environment and allowed new ideas to be implemented to home squadrons
  - vi. **C/1st Lt Orrs-Wright (NC-143)** – felt like he made a difference and it was neat to have made something that goes to wing as well as doing something productive. What the council can do better is that some things do not need to be debated. There was some good productive conversation, but also some unnecessary conversations. The council could have done better with enthusiasm and committee involvement
  - vii. **C/SSgt Richardson (NC-145)** – surrounded himself with people who knew what they were doing and who were determined to get their goals accomplished to make cadet programs better. Kept improving throughout the term. One regret is that he did not promote in six months
  - viii. **C/Capt Hernandez (NC-150)** – this was his first term as primary; learned a lot and though kind of introverted can now talk more easily to everyone. Only regret is not doing as much as he could, although there is always next time
  - ix. **C/2d Lt Joseph (NC-301)** – first term as primary and learned more about leadership in committees and from other cadets. Got a lot more ideas on how to lead structured discussion in squadron, wished he could have joined more than one committee
  - x. **C/CMSgt Randolph (NC-079)** – enjoyed the process of joining a committee, improving the Wing, hearing from others about how their squadron's function. Wished for more in-person meetings but understands the limits due to current events



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- xi. **C/2d Lt Herman (NC-052)** – Enjoyed the entire committee experience with so many elements, rules, processes, and technical papers to convince others. Most engaging and exciting part is the “big government” feeling, like someone in office deciding laws and having to convince an entire audience of a certain idea. Would have liked more time, to let people brainstorm committee ideas, or a separate in-person meeting for brainstorming
- xii. **C/2d Lt Neal (NC-082)** – Before this term, knew nothing about CAC other than representatives wore a red cord. Was voluntold to this position and one of her goals was to get out of her comfort zone. Regretted not joining more committees, as she did get comfortable in CAC,
- xiii. **C/2d Lt Miller (NC-082)** – enjoyed hearing the squadron reports and taking that information back to his home squadron
- xiv. **C/SSgt Huntsberry (NC-307)** – had no clue what CAC was about, until she was assigned half-way through the term. Was only able to attend three meetings. Thinks it is really cool that Civil Air Patrol is run by cadets and doing things that most people do not know cadets accomplished. Wished she had attended an in-person activity
- xv. **C/2d Lt Brannan (NC-825)** – No record
- xvi. **C/1st Lt Pope (NC-007)** At first had a fear of being judged but discovered it was okay to ask for help and one would not be judged for that. Thought it was great that teenagers helped set the future CAP goals through CAC. Reminded representatives to make sure to build each other up and not tear each other down
- xvii. **C/2d Lt Andersen (NC-023)** – took note of leadership styles and biggest regret was only being in one committee
- xviii. **C/1st Lt C. Endre (NC-170)** – learned how to thoroughly research information for his committee
- xix. **C/Capt J. Endre (NC-170)** – learned how squadrons work, could not do as much with CAC as hoped
- xx. **C/1st Lt Maner (NC-111)** – Took advantage of every situation thrown his way, two people came to him with ideas and he moved them up
- xxi. **C/1st Lt Ksous (NC-111)** – enjoyed working with Maner and having fun while making progress within CAC
- xxii. **C/Capt Hoernlein (NC-300)** – enjoyed working with people on a consistent monthly schedule
- xxiii. **C/Maj Ross (NC-300)** – third and final term on CAC. During her time on the council at first she kept to herself but opened up and talked to people more. Learned more about the formal writing process. Participation is an area of improvement, though one of the committees she was on had a lot of members, there were only four or five that actually worked



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## 2. Old Business

### Committee Reports

- a. Medical advancement committee- C/CMSgt Goncalves (Committee Chair) said they are still waiting for curriculum to be finished on the senior member side. C/CMSgt Goncalves motioned to table the committee, seconded by C/1st Lt Pope. C/1st Lt Stange thanked the committee members for the effort put into this committee. Their progress and ideas will still live on.
- b. Professional development committee- C/MSgt Emaus (Committee Chair) stated that progress for this committee started out slow as the chair was trying to figure out where to take the proposal. Even though the proposal did not pass wing, it was good learning experience for the chair and his committee. C/1st Lt Stange thought it was awesome that they identified a critical issue and developed a solution. Though it was unfortunate it did not pass, he thanked the committee for their service. C/MSgt Emaus motioned to table the committee. Second by C/CMSgt Shealy.
- c. COVID adaptation committee- C/1st Lt Orrs-Wright (Committee Chair) said that the past few months the committee has been surveying the Wing and sorting data from the surveys into a document that was sent to Col Angelovich. This document was then sent to unit commanders throughout the wing to hopefully increase productivity and engagement in squadron throughout the wing. The survey of wing cadets had 94 entries. C/1st Lt Orrs-Wright motioned to table and was seconded by C/MSgt Emaus. C/1st Lt Stange mentioned that their conduct was beneficial, their research productive, and the distribution of the findings was absolutely amazing. Stange concluded the reports by stating it was very exciting to see how they all make a difference in CAP.

## 3. New Business

The following cadets were recognized for earning their CAC Ribbon with bronze star for the 2019 – 2020 term: C/MSgt Zane Turbyfill, C/2d Lt Luke Privette, C/2d Lt Abigail Brannan

## 4. Adjourn

C/Capt Hoernlein motioned to adjourn and was seconded by C/Maj Ross. Meeting adjourned at 2115.

//SIGNED//

SARAH E. HAYNES, C/1st Lt, CAP  
North Carolina Wing CAC Recorder 2019-2020



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cc: NCWG/CC  
NCWG/CP  
NCWG/CPA  
MAR/DCSCP  
MAR/DCSCPA